

# 2019 Grant Schedules

## Salmon Grants

**Please obtain the lead entity's schedule from the lead entity coordinator.**

Date	Action	Description
February 1	<b>Due Date:</b> Requests for review panel site visits	Lead entities submit their requests for site visits to RCO staff by this date.
February-May 25	Project draft application materials due at least 3 weeks before site visit <b>(required)</b>	<b>At least 3 weeks before the site visit</b> , applicants enter application materials through PRISM Online (See <a href="#">Draft Application Checklist</a> ). The lead entity will provide applicants with a project number from the Habitat Work Schedule <b>before</b> work can begin in PRISM Online.
February-June 14	Pre-application reviews and site visits <b>(required)</b>	RCO grants managers and review panel members review draft application materials, go on lead entity-organized site visits, and provide technical feedback based on materials and visits.
Available Online	Application workshops <b>(on request)</b>	RCO staff holds an online application workshop. RCO can provide additional in-person trainings to lead entities upon request. <a href="#">Application Workshop</a>
February-June 27	SRFB Review Panel completes initial project comment forms	About 2 weeks after the site visits, RCO grants managers provide review panel comment forms to lead entities and applicants. Applicants must address review panel comments through revisions to their <a href="#">Appendix C</a> project proposals (using Microsoft Word track changes).
August 8	<b>Due Date:</b> Applications due	Applicants submit final application materials, including attachments, via PRISM Online. See <a href="#">Final Application checklist</a> .
August 15	Lead entity submittals due	Lead entities submit draft ranked lists via PRISM Online. Submit Appendix M, Questions 4 and 5 to your region.
August 9-23	RCO grants managers and Review Panel project review	RCO screens all applications for completeness and eligibility.
August 23	Review panel post-application review	RCO forwards applications to Review Panel to evaluate projects using Manual 18, Appendix K criteria.

Date	Action	Description
September 6	<b>Due Date:</b> Regional submittal	Regional organizations submit their recommendations for funding, including alternate projects (only those they want the SRFB to consider funding), and their Regional Area Summary and Project Matrix.
September 17-18	SRFB Review Panel meeting	The review panel meets to discuss projects, prepare comment forms, and determine the status of each project.
September 26	Project comment forms available for applicants	RCO grants managers provide the review panel comment forms to lead entities and applicants. Projects will be identified with a status of <i>Clear</i> , <i>Conditioned</i> , <i>Need More Information (NMI)</i> , or <i>Project of Concern (POC)</i> .
October 10	<b>Due Date:</b> Response to project comment forms	Applicants with projects labeled <i>Conditioned</i> , <i>NMI</i> , or <i>POC</i> provide responses to review panel comments through revisions to project proposals in PRISM. If the applicant does not respond to comments by this date, RCO will assume the project was withdrawn from funding consideration.
October 16	Review panel list of projects for regional area meeting	The review panel reviews the responses to comments and identifies which projects to clear. They recommend a list of <i>POCs</i> to present at the regional area project meeting.
October 22-24	Regional area project meetings	Regional organizations, lead entities, and applicants present regional updates (optional) and discuss <i>POCs</i> with the review panel.
October 30	Review panel finalizes project comment forms	The review panel finalizes comment forms by considering application materials, site visits, applicants' responses to comments, and presentations during the regional area project meeting.
November 6	<b>Due Date:</b> Lead entities submit final ranked lists	Lead entities submit ranked project lists in PRISM. RCO will not accept changes to the lists after this date. Updates submitted after this date will not appear in the grant funding report.
November 14	Final 2019 grant report available for public review	The final funding recommendation report is available online for SRFB and public review.
December 12-13	Board funding meeting	Board awards grants. Public comment period available.